



Meeting of the

APPOINTMENTS SUB COMMITTEE

Wednesday, 21 October 2009 at 6.45 p.m.

AGENDA – SECTION ONE

VENUE

COMMITTEE ROOM 1, FIRST FLOOR, TOWN HALL, MULBERRY
PLACE, 5 CLOVE CRESCENT, LONDON, E14 2BG

Members:

Deputies (if any):

Chair:

Vice-Chair:

**Councillor Abdul Asad
Councillor Peter Golds
Councillor Rania Khan
Councillor Tim O'Flaherty
Councillor Lutfur Rahman**

[Note: The quorum for this body is 3 Members].

If you require any further information relating to this meeting, would like to request a large print, Braille or audio version of this document, or would like to discuss access arrangements or any other special requirements, please contact: Angus Taylor , Team Leader Democratic Services

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LONDON BOROUGH OF TOWER HAMLETS

APPOINTMENTS SUB COMMITTEE

Wednesday, 21 October 2009

6.45 p.m.

1. ELECTION OF CHAIR

To elect a Chair of the Appointments Sub-Committee, established by the Human Resources Committee, to consider the appointment of the Service Head Learning and Achievement within the Children Schools and Families Directorate.

2. ELECTION OF VICE-CHAIR

To elect a Vice-Chair of the Appointments Sub-Committee, established by the Human Resources Committee, to consider the appointment of the Service Head Learning and Achievement, within the Children Schools and Families Directorate.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. DECLARATIONS OF INTEREST

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Chief Executive.

PAGE NUMBER	WARD(S) AFFECTED
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1 - 2

5. UNRESTRICTED MINUTES

To confirm as a correct record of the proceedings the unrestricted minutes of the Appointments Sub-Committee held on 13th October 2009.

3 - 6

6. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda, the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985, the Press and Public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part I of Schedule 12A of the Local Government Act 1972.”

EXEMPT/CONFIDENTIAL SECTION (PINK)

The Exempt/Confidential (Pink) Committee papers in the Agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting please hand them to the Committee Officer present.

7. EXEMPT MINUTES

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To confirm as a correct record of the proceedings the exempt/ confidential minutes of the Appointments Sub-Committee held on 13th October 2009.

8. SHORTLISTING OF CANDIDATES FOR THE POST OF SERVICE HEAD LEARNING AND ACHIEVEMENT, CHILDREN SCHOOLS AND FAMILIES

11 - 16

To consider the report of the Corporate Director Resources and agree a shortlist of candidates to go forward for interview for the post of Service Head Learning and Achievement within the Children Schools and Families Directorate.

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Agenda Item 4

NOTE FROM THE CHIEF EXECUTIVE

This note is guidance only. Members should consult the Council's Code of Conduct for further details. Note: Only Members can decide if they have an interest therefore they must make their own decision. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending at a meeting.

Declaration of interests for Members

Where Members have a personal interest in any business of the authority as described in paragraph 4 of the Council's Code of Conduct (contained in part 5 of the Council's Constitution) then s/he must disclose this personal interest as in accordance with paragraph 5 of the Code. Members must disclose the existence and nature of the interest at the start of the meeting and certainly no later than the commencement of the item or where the interest becomes apparent.

You have a **personal interest** in any business of your authority where it relates to or is likely to affect:

- (a) An interest that you must **register**
- (b) An interest that is not on the register, but where the well-being or financial position of you, members of your family, or people with whom you have a close association, is likely to be affected by the business of your authority more than it would affect the majority of inhabitants of the ward affected by the decision.

Where a personal interest is declared a Member may stay and take part in the debate and decision on that item.

What constitutes a prejudicial interest? - Please refer to paragraph 6 of the adopted Code of Conduct.

Your personal interest will also be a prejudicial interest in a matter if (a), (b) and either (c) or (d) below apply:-

- (a) A member of the public, who knows the relevant facts, would reasonably think that your personal interests are so significant that it is likely to prejudice your judgment of the public interests; AND
- (b) The matter does not fall within one of the exempt categories of decision listed in paragraph 6.2 of the Code; AND EITHER
- (c) The matter affects your financial position or the financial interest of a body with which you are associated; or
- (d) The matter relates to the determination of a licensing or regulatory application

The key points to remember if you have a prejudicial interest in a matter being discussed at a meeting:-

- i. You must declare that you have a prejudicial interest, and the nature of that interest, as soon as that interest becomes apparent to you; and
- ii. You must leave the room for the duration of consideration and decision on the item and not seek to influence the debate or decision unless (iv) below applies; and

- iii. You must not seek to improperly influence a decision in which you have a prejudicial interest.
- iv. If Members of the public are allowed to speak or make representations at the meeting, give evidence or answer questions about the matter, by statutory right or otherwise (e.g. planning or licensing committees), you can declare your prejudicial interest but make representations. However, you must immediately leave the room once you have finished your representations and answered questions (if any). You cannot remain in the meeting or in the public gallery during the debate or decision on the matter.

LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE APPOINTMENTS SUB COMMITTEE

HELD AT 10.15 A.M. ON TUESDAY, 13 OCTOBER 2009

TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT, LONDON, E14 2BG

Members Present:

Councillor Lutfur Rahman (Chair)

Councillor Ohid Ahmed (Vice-Chair)

Councillor Anwara Ali

Councillor Marc Francis

Councillor Peter Golds

Councillor Azizur Rahman Khan

Councillor Abjol Miah

Other Councillors Present:

Officers Present:

Deb Clarke – (Joint Director of Human Resources)

Angus Taylor – (Scrutiny and Regulatory Team Leader,
Democratic Services, Chief Executive's)

Other Advisors Present:

Raj Tulsiani – (Green Park - Interim and Executive Resourcing)

COUNCILLOR L. RAHMAN (CHAIR) IN THE CHAIR

Adjournment

The Chair informed those members of the Appointments Sub-Committee present that Councillor Ali, Lead Member Health and Wellbeing, had phoned him to say that she had been delayed in traffic but was in close proximity to the building, and he considered it appropriate that the meeting adjourn for a period of 15 minutes to allow her to participate. Accordingly the Chair **Moved** the following motion for the consideration of members of the Appointments Sub-Committee, and it was: -

Resolved

That the Appointments Sub-Committee adjourn for a period of approximately 15 minutes, at 10.15am, and that the meeting reconvene at 10.30am.

The meeting adjourned at 10.15am

The meeting reconvened at 10.30am

1. APOLOGIES FOR ABSENCE

Apologies for lateness were received on behalf of Councillor A. Ali, Lead Member Health and Wellbeing.

Noted

2. DECLARATIONS OF INTEREST

All members of Appointments Sub-Committee, declared a personal interest in Agenda item 6. "Recommendation of Appointment to the Post of Chief Executive". The declaration of interest was made on the basis that the report contained recommendations relating to an internal candidate whom all members of the Sub-Committee knew both on a professional and personal level.

Noted.

3. UNRESTRICTED MINUTES

The Chair informed members of the Appointments Sub-Committee that the Clerk had **Tabled** the unrestricted minutes of the ordinary meeting of the Cabinet, held on 9th October 2009, a copy of which would be interleaved with the minutes.

The Chair **Moved** and it was: -

Resolved

That the unrestricted minutes of the ordinary meeting of the Appointments Sub-Committee held on 9th October 2009 be approved and signed by the Chair, as a correct record of the proceedings.

4. EXCLUSION OF THE PRESS AND PUBLIC

The Chair **Moved** and it was: -

Resolved:

That in accordance with the provisions of Section 100A of the Local

Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contained information defined as exempt or confidential in Part 1 of Schedule 12A to the Local Government, Act 1972.

SUMMARY OF EXEMPT/ CONFIDENTIAL BUSINESS

5. EXEMPT MINUTES

Exempt/ confidential minutes of Appointments Sub - Committee meeting held on 9th October 2009 **Tabled.**

Exempt/ confidential minutes of Appointments Sub - Committee meeting held on 9th October 2009 agreed.

6. RECOMMENDATION OF APPOINTMENT TO THE POST OF CHIEF EXECUTIVE

Reasons for urgency and special circumstances given orally by the Clerk and subsequently agreed by the Sub-Committee.

Report of Joint Director Human Resources **Tabled.**

Motion from the Chair Agreed.

The meeting ended at 3.35 p.m.

Chair, Councillor Lutfur Rahman
Appointments Sub Committee

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By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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